

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (RUNNYMEDE)****DATE: 6 JULY 2015****LEAD OFFICER: ANDREW MILNE – AREA HIGHWAYS MANAGER (NW)****SUBJECT: HIGHWAYS UPDATE****DIVISION: ALL****SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2015/16 financial year.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure.

To report on relevant topical Highways matters.

To consider the introduction of a bus stop clearway on the A320 Guildford Road (Chertsey) outside the Salesian School.

RECOMMENDATIONS:**The Local Committee (Runnymede) is asked to:**

- (i) Note the progress with schemes and revenue funded works for the 2015/16 financial year.
- (ii) Note the budgetary position.
- (iii) Note that a further Highways Update will be brought to the next meeting of this Committee.
- (iv) Agree the introduction of a bus stop clearway on the A320 Guildford Road (Chertsey) outside the Salesian School as detailed in the plan attached as Annex 1.

REASONS FOR RECOMMENDATIONS:

Recommendations (i), (ii) and (iii) are made to enable progression of all highway related schemes and works.

Recommendation (iv) is made to enable school buses to stop outside the Salesian School when dropping off and picking up pupils.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1 Capital works for 2014/15

- 2.1.1 Following the Committee meeting held on 2 December 2013, it was agreed that the full anticipated 2014/15 capital allocation (ITS and maintenance) of £266,572 is committed to the installation of the pedestrian improvements at the junction of A30 Egham Hill/London Road with St Jude's Road and Bakeham Lane.
- 2.1.2 The scheme has now been substantially completed and the new controlled pedestrian crossings were commissioned on 10 June 2015 and are fully operational. The outstanding works (fencing and planting) are due to be completed before the end of July 2015.
- 2.1.3 The capital budget for 2014/15 was under spent by £4,000. This under spend has been carried forward and added to the Local Committee's 2015/16 capital allocation.

2.2 Revenue maintenance allocations and expenditure 2014/15

- 2.2.1 The 2014/15 revenue maintenance allocation for Runnymede was £210,025. Table 1 shows how these funds were allocated and the end of year out-turn figures.

Item	Allocation (£)	Committed Spend to date (£)
Drainage / ditching	60,000	39,300
Carriageway and footway patching	80,025	105,006
Vegetation works	30,000	29,765
Signs and markings	20,000	23,578
Low cost measures	20,000	23,610
Contractor OHP	Included in allocation figures	9,778
Total	£210,025	£231,037 committed

Table 1 – 2014/15 Revenue Maintenance Expenditure

2.3 Community Enhancement Fund 2014/15

- 2.3.1 The total 2014/15 Community Enhancement allocation for Runnymede was £30,000. Committee determined to divide this fund equally between County Councillor Committee Members.

2.3.2 County Members agreed to use their allocations to fund a programme of repairs and upgrades to illuminated bollards across the Borough. This programme of works has been completed.

2.3.3 The outturn position is shown in Table 2:

Member	Allocation (£)	Spend to date (£)
Chris Norman	5,000	5,000 committed.
Yvonna Lay	5,000	5,000 committed
John Furey	5,000	5,000 committed.
Mel Few	5,000	5,000 committed.
Marisa Heath	5,000	5,000 committed.
Mary Angell	5,000	5,000 committed.
Total	30,000	30,000 committed

Table 2 – 2014/15 Community Enhancement Fund spend progress

2.4 Capital Works Programme for 2015/16

2.4.1 The capital works programme is now presented as a combined programme of both ITS and capital maintenance works in table 3 to provide a clearer picture of works and budgets. This programme was formally approved by the Runnymede Committee in a public meeting held on 1 December 2014.

2.4.2 It has been confirmed that the same level of capital funding will be available in the 2015/16 financial year as for 2014/15, and so the 2015/16 Committee capital budget is £266,772. In addition, £4,000 capital funding has been carried forward from 2014/15 giving an overall budget of £270,772.

2.4.3 All costs shown are estimated, and it is suggested that should scheme costs vary from the estimates shown, that Committee support a flexible approach that enables the matching of schemes as best as can be achieved to the available budget.

2.4.4 An additional capital scheme (Chobham Road, Ottershaw) has been added to the capital programme originally agreed by Committee following agreement with the Chair, Vice Chair and Divisional Member.

2.4.5 Chobham Road, which was due to be resurfaced as part of Project Horizon, is now being progressed as a surface dressing scheme which will not attend to the whole extent that we would like to see maintained.

2.4.6 Although Runnymede Local Committee gave approval for localised structural repairs to be undertaken at three sites this financial year (Thames Close, Selsdon Road and Lane Close), in response to a number of complaints about the state of Chobham Road, it was agreed with the Chair, Vice Chair and Divisional Member to also include Chobham Road in this year's programme.

2.4.7 The cost of resurfacing this additional site is likely to be approximately £15,000, and we expect to be able to accommodate this within the existing budget by amending the planned surface treatment in Selsdon Road to a micro surfacing.

ITEM 8

Scheme Name	Detail/Limits	Progress	Estimated Cost (£)
Signals Review and Crossing Upgrade Programme	Programme of traffic signal timing reviews and pedestrian crossing upgrades led by Members to reduce congestion and support the local economy across the Borough. Programme size can be adjusted to available budget.	Programme of sites agreed.	Up to £95,000
A328 St Jude's Road – Puffin Crossing	Undertake a feasibility study to identify the most appropriate location for a new puffin crossing (signal controlled pedestrian crossing) near Bagshot Road before completing the detailed design.	Design brief issued.	£10,000
A30 London Road/Christchurch Road – Right turn filter (ITS)	Carry out a feasibility study examining the possible introduction of a dedicated phase with a right turn filter signal for drivers turning right into the Wheatsheaf pub.	Design brief issued.	£10,000
A320 Guildford Road – Speed Limit Assessment	Undertake a speed limit assessment to determine whether a reduced speed limit would be appropriate. Implement reduced speed limit (subject to the results of the assessment and consultation).	Design brief issued. Assessment currently being undertaken.	£10,000
Tite Hill – Traffic Calming Measures	Undertake a feasibility study and public consultation into the possible introduction of physical traffic calming measures.	Design brief issued.	£10,000
Thames Close	Capital Maintenance (LSR) – Full length of road	Walk through complete. Awaiting cost.	£35,648
Selsdon Road	Capital Maintenance (LSR) – Full length of road	Walk through complete. Awaiting cost.	£79,040
Lane Close	Capital Maintenance (LSR) – Full length of road	Walk through complete. Awaiting cost.	£15,168
Chobham Road, Ottershaw	Capital Maintenance (LSR)	Walk through complete. Awaiting cost.	£15,000
Total			£279,856

Table 3 – Proposed capital works programme for 2015/16

www.surreycc.gov.uk/runnymede

2.4.8 Contingency planning – in the event of any of the ITS schemes not being deliverable, or being unable to proceed for other reasons, the list of Local Structural Repair (LSR) works in table 4 below was also approved for use on a contingency basis to ensure that budgets are effectively utilised.

Scheme Name	Detail/Limits	Division	Estimated Cost (£)
Holloway Hill (Maintenance)	Capital Maintenance (LSR) – Full length of road	Foxhills, Thorpe and Virginia Water	£123,341
Amis Avenue	Capital Maintenance (LSR) – Full length of road	Woodham & New Haw	£55,776
Accommodation Road (Maintenance)	Capital Maintenance (LSR) – Part of road (limits to be confirmed)	Foxhills, Thorpe and Virginia Water	£61,951

Table 4 – Proposed LSR contingency programme for 2015/16

2.5 Revenue maintenance allocations and expenditure 2015/16

2.5.1 The 2015/16 revenue maintenance allocation for Runnymede is £140,035. Table 5 shows how these funds have been allocated, and the spend progress to date.

Item	Allocation (£)	Committed Spend to date (£)
Drainage / ditching	50,000	7,655
Carriageway and footway patching	50,000	18,820
Vegetation works	30,000	25,260
Signs and markings	10,035	852
Contractor OHP	Included in allocation figures	3799
Total	£140,035	£56,386 committed

Table 5 – 2015/16 Revenue Maintenance Expenditure

2.6 Community Enhancement Fund 2015/16

2.6.1 The total 2015/16 Community Enhancement allocation for Runnymede is £30,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.

2.6.2 The Maintenance Engineer for Runnymede will provide guidance and assistance, organise cost estimates, and raise orders to ensure delivery of works.

ITEM 8

- 2.6.3 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, it is recommended that all works should be agreed by 31st October 2015.
- 2.6.4 In the event of no firm spending decisions being made, the Maintenance Engineer will determine suitable works and organise their delivery.
- 2.6.5 A summary of spend progress is shown in Table 6.

Member	Allocation (£)	Spend to date (£)
Chris Norman	5,000	0 committed.
Yvonna Lay	5,000	0 committed
John Furey	5,000	0 committed.
Mel Few	5,000	0 committed.
Marisa Heath	5,000	0 committed.
Mary Angell	5,000	5,000 committed.
Total	30,000	5,000 committed

Table 6 – 2015/16 Community Enhancement Fund spend progress

2.7 OTHER HIGHWAY RELATED MATTERS

2.7.1 A320 Guildford Road, Chertsey – Bus Stop Clearway

The County Council has received a request from Runnymede Borough Council and the Salesian School for a new bus stop clearway on the A320 Guildford Road outside the School. The restriction has been requested because drivers of school buses (including the Borough Council's yellow bus service) have problems parking near the school due to inconsiderate parking by parents.

The request has been assessed by the County's Bus Service Planning team in conjunction with the Area Highway Team and it is proposed to mark a bus stop cage on the carriageway and introduce a "bus stop clearway". The bus stop cage would be approximately 37m long to allow it to accommodate 2 buses and it will be used by the public bus service as well as school buses. The clearway restriction will prohibit stopping except for buses between **7am and 7pm** from **Monday to Saturday** which is appropriate to the operating times of the bus service (this follows Department of Transport guidance).

The proposed bus stop clearway would be located immediately next to the existing school keep clear markings as shown on the plan attached as Annex 1.

A traffic regulation order is not required to introduce a bus stop clearway. However, the approval of the Local Committee is required and the Committee is therefore being asked to agree the proposal.

2.7.2 Magna Carta Highway Measures

The package of highway measures proposed to improve road safety along the A308 Windsor Road were fully completed in advance of the celebrations to mark the 800th Anniversary of the sealing of the Magna Carta.

These measures included:

- Reduction of speed limit to 40mph
- New signalised pedestrian crossing near the National Trust tea rooms.
- Gateway features, signing and road markings.
- New pedestrian island near the junction with Yardmead.
- 3 new traffic islands through the series of bends (including 2 new pedestrian islands).
- Upgrades to the 2 existing traffic islands near the National Trust car parks.

There was also initially a proposal to construct a new traffic island and a right turn lane at the entrance to the Runnymede Pleasure Ground. However, the Borough Council are considering making improvements to the Pleasure Ground site which include possible changes to the existing access arrangements. As such, the right turn lane and island have not been progressed but the Borough may consider incorporating these as part of their improvements.

2.7.3 **Parking Update**

The 2014/15 review report went to committee in December and the proposals have been advertised. The closing date for objections was 22 May 2015. An objections summary report is being prepared prior to sharing with councillors for decisions on how to proceed.

2.7.4 **Customer Enquiry Responses**

The mild weather in the first quarter of 2015 has meant the slight downward trend has continued since 2014. For January to March, 35467 enquiries were received at an average of 11822 per month this compares to 12400 for 2014.

For Runnymede specifically, 1370 enquiries have been received since January of which 699 were directed to the local area office for action, 96% of these have been resolved. This response rate is above the countywide average of 93%.

For the first quarter, 110 stage 1 complaints were received of which 15 were for the North West Area, including Runnymede. The main reasons for these complaints were roadwork's and service delivery.

The Service has recently undergone its annual Customer Service Excellence review. This recognised the improvements that have been made and has recommended retention of the award. We recognise that there is still long

ITEM 8

way to go but CSE is a continuous improvement tool and we are using this to drive up performance and the customer experience.

Examples of improvements made over the last year include the introduction of the new Works Manager System and changes to the Roadworks web page. An improvement project for communication of Horizon schemes is ongoing.

To increase our understanding of customer satisfaction we have arranged for customer service questions to be included in the annual National Highways & Transport survey. This will provide a new opportunity for Benchmarking the service we provide and input to future business planning. A Member survey will run in parallel to this giving councillors the opportunity to have their say, more information will be provided through the CSE Member Reference Group.

3. OPTIONS:

- 3.1 Options, where applicable, are presented in this report.

4. CONSULTATIONS:

- 4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.
- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.
- 5.3 Funding is not required from Runnymede Local Committee budgetary allocations to introduce the bus stop clearway on the A320 Guildford Road.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

7. LOCALISM:

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of

the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

8. OTHER IMPLICATIONS:

- 8.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to note the progress with all schemes and budgets.
- 9.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.
- 9.3 It is recommended that the Committee approves the introduction of the proposed bus stop clearway on Guildford Road to help ensure there is an area where school buses can wait outside the school when dropping off and picking up pupils.

10. WHAT HAPPENS NEXT:

- 10.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.
- 10.2 Subject to Committee approval, the proposed bus stop clearway will be introduced on the A320 Guildford Road, Chertsey.

Contact Officer:

Jason Gosden, Senior Engineer (NW) – 0300 200 1003

Consulted:

-

Annexes:

Annex 1 – A320 Guildford Road, Chertsey – Proposed Bus Stop Clearway

ITEM 8

Sources/background papers:

-
